



Dawson manufacturing & engineering ltd

APPLICATION FORM

Please complete this form legibly and return it on or before the closing date specified in the advertisement. Late applications will not be considered. ONLY INFORMATION PROVIDED ON THIS APPLICATION FORM WILL BE CONSIDERED BY THE PANEL. Curriculum vitae will not be accepted. Candidates must outline clearly how their qualifications and experience meet both the essential and desirable requirements. All information given will be treated with the strictest confidence. Continuation sheets may be added if necessary.

1. POSITION APPLIED FOR: Engineering Apprenticeship Program

2. PERSONAL DETAILS

Surname:	Telephone number (Home):
Forenames:	Telephone number (Mobile):
Title:	Telephone number (Work):
Address:	Postcode:

Do you have the right to work in the UK? Note: the company will require proof of this right before an offer of employment can be confirmed – e.g. Birth certificate and/or any other appropriate document required to confirm your right to work in the UK as required by the Asylum and Immigration Act 1996	Yes	No
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3. EDUCATION

From	To	Type of School (i.e. Grammar/ Secondary)	Examinations taken and Qualifications Gained (Specify Grades)

4. EMPLOYMENT RECORD (Please list chronologically, starting with current or last employer)

Name and Address of Employer and Nature of Business:	From: To:	Job Title: Job Function/ Responsibilities:	Final Salary and Reason for Leaving

5. TRAINING



Details of training courses attended and awards achieved, including dates, if appropriate:

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6. SUITABILITY FOR THIS POSITION

Please detail your suitability for this position under the relevant headings below.

Criteria 1 – Demonstrate your ability to work as a Team Player i.e. selfless attitude, involvement with church, sport and community groups, how you have helped to care for a sick member of your community or a family member, or how you have worked within a team environment.

Criteria 2 - Strong work ethic , work well in demanding environment and the ability to work on own initiative

Criteria 3 - What experience and personal interest do you have in Engineering?

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manufacturing & engineering

7. Hobbies and Interests

Please detail below any hobbies and interests or any extra-curricular activities that you participate in

8. DISABILITY DISCRIMINATION ACT 1995

If you require any special arrangements to be made to assist you if called for interview, please let us know in advance of the interview.

9. REFEREES

Please give the details of two work related referees, including your current or most recent post. Referees will not be contacted without your prior approval.

Name:	Name:
Position:	Position:
Company:	Company:
Address:	Address:
Telephone No.:	Telephone No.:
Nature of Relationship:	Nature of Relationship:

10. RECOMMENDATION BY

11. VERIFICATION OF INFORMATION

I certify that all information which I have provided is correct. I understand that any false information given may result in a job offer being withdrawn.

Signature:

Date:

Please complete the separate monitoring form enclosed.